



GBC – ASSE Board Meeting

July 26, 2006
4:00 PM to 6:00 PM

Meeting held at Liberty Mutual offices, Wayland, MA

Type of meeting: Changeover meeting

Note taker: M. Merrill

Attendees: Remi Fleurette, Melissa Merrill, Eric Stager, Bryan Murray Margie Lobaton, Dave Crowley, Adam Sotirakopoulos, Kathleen Clair, Tom Rich, Walter Lockhart, Steve Maffetone and Don Royer.

----- Agenda Topics -----

		Time
Welcome	R. Fleurette	2
Roll Call and Introductions	R. Fleurette	5
Officer Orientation	D. Crowley	20
STARS Overview	M. Lobaton	20
Break		10
By-Law Changes	B. Murray	5
Escort Procedures	D. Crowley, M. Lobaton, R. DiBona	5
Newsletter Advertising	K. Hoffman	5
Finance Report/ Treasurer Report	K. Forsythe	5
Government Affairs Update	K. Clair	5
Chapter Development Update	P. Brewer	5
Communications Update	K. Hoffman	5
Member Services Update	A. Sotirakopoulos	15
Proposed Donation to Katrina Relief Effort	E. Stager	5
Adjourn		

President's Welcome and Roll Call	R. Fleurette		
Discussion: This meeting is dedicated to the changeover in officers for the new ASSE year. Thanks to Margie Lobaton for her leadership and to all who worked to make last year very successful. We hope this year will be even better with everyone's active involvement and participation.			
Officer Orientation	Crowley & Fleurette		
Discussion: Dave and Remi presented the Officer Orientation to the group and addressed questions.			
Action item: None	Person responsible:	Deadline:	
Bylaws Changes	B. Murray		
Discussion: Motion made by E. Stager, seconded by S. Maffetone. Bryan read the two proposed changes. Vote to oppose the changes motion does not pass. Second motion to accept changes from 2/16/06, B. Murray made motion and E. Stager seconded. Passes unanimously.			
Action item: Bryan will update bylaws and redistribute. We also need to decide if the bylaws should be posted/available on our site	Person responsible: Bryan Murray	Deadline: 9/1/06	
Government Affairs	K. Clair		
Discussion: There are some openings. Please contact Kathleen with any interest.			
Action item: If you are interested in helping out on a committee, please contact Kathleen to discuss what is involved. Many members have volunteered some time to help our local chapter.	Person responsible: YOU	Deadline: 9/1/06	
Advertising Rates	K. Hoffman		
Discussion:			
Action item: No discussion on this topic for today's meeting. We will resume discussions on this topic at the next executive meeting.	Person responsible:	Deadline:	
Chapter Development	P. Brewer		
Discussion: Discussed E. Class membership survey for later this year. More to follow.			
Action item: None	Person responsible:	Deadline:	
Communications Update	K. Hoffman		
Discussion: VP to send information to D. Paine ASAP			
Action item: See above	Person responsible:	Deadline:	
Member Services Update	A. Sotirakopoulos		
Discussion: Reviewed meeting schedule, meeting cost, meeting locations and discussed cancellation policy. D. Crowley made a motion to institute an invoice system to members who commit to meeting and do not attend. E. Stager seconded motion made by D. Crowley. Motion passed unanimously. E. Stager made a motion to receive money in hand upfront and refine the way notices are sent. This motion also passed unanimously.			
Action item: None	Person responsible:	Deadline:	
Proposed Donation to Katrina Relief Effort	E. Stager		
Discussion: There was discussion regarding the chapter making a donation.			
Action item: Eric will research mechanism to make donations.	Person responsible: Eric Stager	Deadline:	

Take a moment to check out our website, <http://www.asseboston.com/asse.htm> and consider also writing a brief article for our newsletter.



BOSGO Update



Remi recommends contacting
K. Hoffman to send out link on BOSGO notice.
Challenge to find sponsors.



Adjourn

Meeting Ended @ 6:00 PM

Next Technical Meeting:
TBA