



GBC – ASSE Board Meeting

May 25, 2006
3:30 PM to 4:30 PM

(Teleconference meeting)

Type of meeting: BOD meeting

Note taker: Rich DiBona

Attendees: Margie Lobaton, Remi Fleurette, Adam Sotirakopoulos, Rich DiBona, Kathleen Clair, Dave Crowley, Kristin Hoffman, Melissa Merrill, Eric Stager.

----- Agenda Topics -----

		Time
Roll Call	M. Lobaton	1
President's Welcome	M. Lobaton	1
Programs Update	A. Sotirakopoulos	5
Bylaws and Long-range planning	B. Murray	5
Key Issues for voting	M. Lobaton	20
Old Business	All	10
New Business	All	10
Open Forum	All	10
Adjourn		

President's Welcome	M. Lobaton		
<p>Discussion: Margie welcomed the group. It was good to have so many people take the time to call in, and the call in number worked out well.</p>			
Programs Update	A. Sotirakopoulos		
<p>Discussion: We have a joint technical meeting on 6/20 with NEACHMM and the CT Valley Chapter of ASSE. This meeting will be a Tour of the Smith & Wesson Firearms Facility, Springfield Massachusetts. Meeting time is 3:00 PM to 7:00 PM</p> <p>The changeover meeting is currently scheduled for 7/19 at Liberty Mutual in Weston.</p> <p>The BOSGO is set for Thursday, September 21 in Bellingham. It was a great event last year, and members are asked to spread the word so we get a big turnout. Dave Crowley re-issued his challenge for members to become hole sponsors. He has donated \$100 to sponsor a hole again this year.</p>			
<p>Action item: Adam will send out notice of the upcoming joint Technical meeting and contact the CT Valley Chapter to coordinate efforts (Tim Healey CT Valley Chapter President)</p>		<p>Person responsible: Adam Sotirakopoulos</p>	<p>Deadline: 6/7</p>
Bylaws Changes	M. Lobaton		
<p>Discussion: The bylaws changes were posted recently on our web site. There were only 2 changes made, and there was a lot of discussion around the topic of passing the changes. Our current bylaws require 30 day notice of such changes, so we are trying to ensure we hit the 30-day requirement before our next meeting. Due to some issues with attaining quorums for BOD meetings, a motion was made and seconded to suspend Robert's Rules for BOD regarding bylaws changes and defer those decisions to the executive board. The motion was NOT ACCEPTED, pending further study of our options and the advantages/disadvantages of such a move. Ultimately, we opted to send out another e-mail reminder that the Bylaw changes are posted on our website, asking members to provide comments to us within the 30 day period.</p>			
<p>Action item: Send out e-mail.</p>		<p>Person responsible: Kathleen Clair</p>	<p>Deadline: 5/30</p>
Voting Items	M. Lobaton		
<p>Discussion: There was some discussion about using the \$1000 Chapter-of-the-year funds, coupled with the \$500 travel reimbursement and matching that \$1500 to make a \$3000 donation to the ASSE Foundation towards the Chapter Scholarship. The motion was made and seconded, and during discussion was amended to be a \$5000 donation (based on the financial success of the most recent BOSGO). The amended motion was made, seconded and accepted unanimously.</p>			
<p>Action item: Margie will initiate process to release appropriate funds, and send into ASSE Foundation.</p>		<p>Person responsible: Margie Lobaton</p>	<p>Deadline: 6/20</p>
Advertising Rates	M. Lobaton		
<p>Discussion: We made more progress on this topic today. Information from a 2000 Newsletter was located that provided rate information for full-page, ½-page and business card size advertisements in our newsletter. We were ready to go on this, but there may be a conflict with National ASSE requirements about posting ads, since we also post our newsletters. Kristin volunteered to check into this with John Schwerman at National and update us at the next meeting.</p>			
<p>Action item: Check with National regarding potential rules conflict.</p>		<p>Person responsible: Kristin Hoffman</p>	<p>Deadline: 6/20</p>

New Business		ALL	
<p>Discussion: Remi talked about the value of coupling our meetings with meaningful plant tours and asked members to provide suggestions to him. He also asked to see if there was any interest in the Programs Chair position and also asked if anyone was willing to coordinate a discrete event to help out.</p>			
<p>Action item: If anyone knows of a good plant tour, is willing to be the Programs Chair, or is willing to coordinate an upcoming event, please notify Remi Fleurette.</p>		Person responsible: YOU	Deadline: ASAP
Newsletter			
<p>Discussion: There was some discussion about delaying the next deadline to June 1 to allow for additional information to be included. We decided that was OK.</p>			
<p>Action item: None</p>		Person responsible:	Deadline:
Treasurer Update		R. Fleurette	
<p>Discussion: Remi informed us that Ed Dorgan handed over the books to Don Royer. Congratulations Don Royer for stepping into a large role within the chapter.</p>			
<p>Action item: Margie and Remi are to meet with Don Royer to review the books and provide basic training regarding his new role</p>		Person responsible: Margie and Remi	Deadline: 6/30
Avian Flu		D. Crowley	
<p>Discussion: Dave talked about a recent assignment he received regarding planning for predicted Avian Flu pandemic. He added that there are a number of good resources out there, and suggested that we consider sharing information and plans among ourselves at an upcoming meeting.</p>			
<p>Action item:None</p>		Person responsible:	Deadline:
Empty row for additional notes or actions			

Take a moment to check out our website, <http://www.asseboston.com/asse.htm> and consider also writing a brief article for our newsletter.

Margie reminded members to let her know about activities that can help the chapter earn STAR points. Items include publications, community services, etc.

MIT Science Fair was quite successful. There will be a write-up in our Newsletter. The chapter handed out several certificates to award students for using safe procedures while conducting their science experiments. We also handed out five (5) \$100 gift certificates to students for implementing safe procedures and promoting safety.

March 28, 2006 meeting notes were accepted.

Rich was asked to send approved notes to Mike Sorkin so they can be posted on our website.

We agreed not to renew our "Theft" policy with Marsh at the last meeting. However, we need to develop a plan / procedures to escort person to bank in situations where large sums of money are possible. Dave, Margie and Rich agreed to draft a proposal for review at our next meeting.

Adjourn

Meeting Ended @ 4:33 PM

Next Technical Meeting:

(Joint Technical meeting with NECHMM and the CT Valley Chapter of ASSE)

Tuesday June 20, 2006!

(Mark your calendars)

Time: 3:00 PM

Where: Smith and Wesson – Springfield, MA

2100 Roosevelt Avenue

1-800-331-0852