



GBC – ASSE Board Meeting

March 28, 2006
4:30 PM to 5:30 PM

(The Brewery Exchange - Lowell, MA)

Type of meeting: BOD meeting

Note taker: Rich DiBona

Attendees: Margie Lobaton, Remi Fleurette, Adam Sotirakopoulos, Rich DiBona, Bryan Murray, Walter Lockhart, Mike Sample, Ken McGovern, Kathleen Clair, Kara Haley, Dave Crowley, Ed Dorgan, Steve Maffetone, Dora Tovar (UML Student).
(Kevin Biernacki via phone).

----- Agenda Topics -----

		Time
Roll Call	M. Lobaton	1
President's Welcome	M. Lobaton	2
Marsh Insurance Policy	M. Lobaton	5
Nominations	R. Fleurette	5
Upcoming Social	A. Sotirakopoulos	5
Awards and Honors	E. Kennedy	5
ASP Update	K. Biernacki	5
N.E. Facilities Show	J. Rowlings	5
Mass Science Fair - MIT	M. Lobaton	5
Member Participation Update	A. Sotirakopoulos	5
Old Business	All	10
New Business	All	10
Adjourn		

President's Welcome	M. Lobaton		
Discussion: Margie welcomed the group. The Brewery Exchange was a nice setting for our meeting.			
Marsh Insurance Policy	M. Lobaton		
Discussion: Our current policy with Marsh is close to expiring (It covers us for theft of funds). But, National has an Officer/Director policy that would protect the chapter. After some discussion it was agreed that the Marsh policy was not necessary. A motion was made, seconded and accepted unanimously to let the policy expire.			
Action item: There was some discussion about the value reviewing or developing procedures to escort person to bank. This should be added to next meeting agenda.	Person responsible: Margie Lobaton	Deadline: 4/26	
Nominations	R. Fleurette		
Discussion: Remi is working on this. He has a number of commitments and is still trying to track a few people down. He will report at next meeting.			
Action item: Remi will update us with final plan	Person responsible: Remi Fleurette	Deadline: 4/26	
Upcoming Social	A. Sotirakopoulos		
Discussion: Adam discussed options, and it appears that the Boston Duck tour coupled with a restaurant will be the way to go. Decisions will be made and communicated immediately after today's meeting.			
Action item: Adam, Remi and Margie will review available materials, make a decision and send out announcement.	Person responsible: Adam, Margie, Remi	Deadline: 3/30	
Awards and Honors	E. Kennedy		
Discussion: Nobody for this committee was available.			
Action item: This will be covered at next meeting.	Person responsible:	Deadline:	
ASP Update	A. Sotirakopoulos		
Discussion: Kevin reported that this session was far more successful than we hoped for. There were a number of last-minute sign ups, bringing the total to 17 people. ALL PAID!!! And it looks like we may have made some decent money on this one.			
Action item: None (Although, if you read this far into the notes you should take the time to thank Kevin and all those involved with making this so successful).	Person responsible: YOU	Deadline: ASAP	
NE Facility Show	M. Lobaton		
Discussion: Margie covered this item in Jim's absence. The session is scheduled for April 19 and 20. Several people volunteered to pick up the materials for the booth, set up, break down, etc, and provide coverage on both days. If anyone else has an interest, please contact Margie or Jim Rowlings.			
Action item: None	Person responsible:	Deadline:	

Mass Science Fair – MIT	M. Lobaton	
Discussion: Margie briefly covered this item. The actual event will be held on May 5 and 6. There is one session on Friday, May 5 from 10 AM – noon, and then we award prizes on Saturday @ 3 PM. There were enough volunteers to cover the event, and they will get details from Margie.		
Action item:	Person responsible:	Deadline:
Member Participation Update	A. Sotirakopoulos	
Discussion: We ran out of time for this item, and will ask Adam to cover this at future meeting.		
Action item:	Person responsible:	Deadline:
Old Business and New Business	M. Lobaton, et al	10
Take a moment to check out our website, http://www.asseboston.com/asse.htm and consider also writing a brief article for our newsletter.		
Margie reminded members to let her know about activities that can help the chapter earn STAR points. Items include any publications.		
Bryan handed out Bylaws and Long-range planning documents for review.		
Joint meeting with CHMM being planned for June.		
February 15, 2006 meeting notes were accepted.		
Kara handed out Financial reports. They were reviewed and accepted (pending review of the “3”).		
Need to add item to agenda of next meeting asking Eric to either present or distribute information relative to advertisements in our newsletter. We need to move on this one as we are leaving money on the table.		

Adjourn	Meeting Ended @ 5:55 PM
<p><u>Next Technical Meeting:</u> Wednesday April 26, 2006! (Mark your calendars) 7:30 AM Start Time</p> <p>Where: Gillette Stadium, Foxboro</p>	