



# GBC – ASSE Board Meeting

February 15, 2006  
4:00 PM to 5:30 PM

(At Desmond O'Malley's Irish Pub - Framingham)

**Type of meeting:** BOD meeting

**Note taker:**

Rich DiBona

**Attendees:** Margie Lobaton, Melissa Merrill, Remi Fleurette, Adam Sotirakopoulos, Eric Stager, Rich DiBona, Bryan Murray, Walter Lockhart, Olivia Seabury (Crowley, Haley and Rowlings via phone).

## ----- Agenda Topics -----

Roll Call	M. Lobaton	1
President's Welcome	M. Lobaton	2
BOSGO update	E. Stager	5
ASSE Proclamation	D, Crowley	5
ASP Workshop	A. Sotirakopoulos	10
Awards and Honors	M. Lobaton	5
NE Facility Show	J. Rowlings	5
Communications	M. Lobaton	5
Program Update	A. Sotirakopoulos	10
Old Business	All	10
New Business	All	10
Adjourn		

President's Welcome	M. Lobaton	2
<b>Discussion:</b> Margie welcomed everyone to the meeting. We got off to a late start, but had good attendance, including 3 via telephone.		
BOSGO Update	Eric Stager	5
<b>Discussion:</b> Eric has everything in good shape, but will need a number of volunteers as the event approaches.		
<b>Action item:</b> Eric will convert write-up for most recent BOSGO to pdf format and post on website.	Person responsible: <b>Eric</b>	Deadline: <b>3/31/06</b>
<b>PLEASE CONSIDER VOLUNTEERING YOUR TIME TO HELP MAKE THIS YEAR'S BOSGO A GREAT EVENT!!!</b>		
ASSE Proclamation	D. Crowley	5
<b>Discussion:</b> Dave briefed the group on this item and mentioned that Bob Daisy is working on this. Bob has been in contact with Senator Joyce. Eric suggested we do something similar in Rhode Island		
<b>Action item:</b> NONE	Person responsible:	Deadline:
ASP Workshop	A. Sotirakopoulos	5
<b>Discussion:</b> Adam reported that only one person had signed up for the ASP workshop to date and that a decision would be made to cancel the event if we could not get enough participants.		
<b>Action item:</b> Adam will address with appropriate people.	Person responsible: <b>Adam Sotirakopoulos</b>	Deadline: <b>2/22/06</b>
Awards and Honors	E. Kennedy	5
<b>Discussion:</b> There was minimal discussion on this item. It will be added to next meeting's agenda.		
<b>Action item:</b> Add item to agenda and ensure someone can cover.	Person responsible: <b>Margie Lobaton</b>	Deadline: <b>3/23/06</b>
NE Facility Show	J. Rowlings	5
<b>Discussion:</b> Jim reviewed plans for this upcoming show (scheduled for 4/19 and 4/20). He needs volunteers to cover the booth and answer questions, as well as people willing to help pick up booth at Mass Safety Council in Braintree, set up and then breakdown.		
<b>Action item:</b> Anyone interested in helping should either contact Jim directly or volunteer at our next meeting so Jim can plan.	Person responsible: <b>ALL</b>	Deadline: <b>3/31/06</b>
Communications	M. Lobaton	5
<b>Discussion:</b> We continued a previous discussion about placing ads in our newsletter and using this as a source of income. This is acceptable per our charter and ASSE rules, but there was some confusion about the rates. Eric agreed to provide some clarification at next meeting for president to approve. Adam discussed placing ads for sister organizations – WHICH IS AGAINST ASSE-NATIONAL RULES for e-mail policy. We can post whatever we deem appropriate on our web site for these groups.		
<b>Action item:</b> Eric will bring written information (about prior agreements relative to advertising rates) to our next meeting.	Person responsible: <b>Eric Stager</b>	Deadline: <b>3/28/06</b>

Old Business and New Business	M. Lobaton, et al	10
Take a moment to check out our website, <a href="http://www.asseboston.com/asse.htm">http://www.asseboston.com/asse.htm</a> and consider also writing a brief article for our newsletter.		
Margie reminded members to let her know about activities that can help the chapter earn STAR points. Items include any publications.		
Adam reported that we had ~40 people registered for tonight's technical meeting. He reminded us about the next meeting in Lowell on March 28 – see note below. He also mentioned joint meeting with Rhode Island coming up in April		
Rich DiBona agreed to get some information about Boston Duck Tours for review at next meeting.		
Joint meeting with CHMM being planned for June.		
Margie brought up the issue of insurance and renewal of the Marsh Policy. There was some discussion about whether or not we need it, what the actual cost is, and what the benefits are. Margie will get more information for discussion at next meeting.		
January 10, 2006 meeting notes accepted.		
Changes to Bylaws presented by Bryan Murray. Vote taken, accepted unanimously.		

Adjourn	Meeting Ended @ 5:30
<p><b><u>Next Meeting:</u></b>  <b>Wednesday March 28, 2006!</b>  <b>(Mark your calendars) 4:00 PM Start Time</b></p> <p><b>The Brewery Exchange</b>  <b>201 Cabot Street, Lowell, Massachusetts</b>  <b>(978) 937-2690</b></p> <p><b><u>Joint Technical meeting topic (starts at 6:00 PM):</u></b>  <b>Defining and Utilizing the Who and the What: Student Presentations</b></p>	