



GBC – ASSE Board Meeting

January 10, 2006

4:30 PM to 5:30 PM


(Meeting held prior to Joint Technical Meeting w/ NEAIHA at Sheraton Lexington Inn)

Type of meeting: BOD meeting **Note taker:** Rich DiBona

Attendees: Margie Lobaton, Dave Crowley, Remi Fleurette, Kathleen Clair, Adam Sotirakopoulos, Eric Stager, Rich DiBona (Dorgan and Rowlings via phone).

----- Agenda Topics -----

Roll Call	M. Lobaton	1
President's Welcome	M. Lobaton	2
SPY process	Lobaton and Crowley	5
Member of the Quarter	M. Lobaton	5
PDC Update	J. Rowlings	10
Upcoming Social	M. Lobaton	5
Fidelity Accounts	D. Crowley	5
BOSGO Update	E. Stager	5
Old Business	All	10
New Business	All	10
Adjourn		

President's Welcome		M. Lobaton	2
Discussion: Margie welcomed everyone to the meeting. Established quorum was present. Welcomed 2 participants via speakerphone and started the meeting.			
S.P.Y. status		Lobaton and Crowley	5
Discussion: Dave and Margie briefly reviewed the status of the application where the GBC is submitting Adam as our SPY. Margie reminded the group of the deadline for the completion of the application (1/16) and asked that pertinent information be forwarded to her and Dave.			
Action item: Send pertinent information to Margie & Dave		Person responsible: All	Deadline: 1/16/06
Member of the quarter		M. Lobaton	5
Discussion: Based on discussion at recent meetings and agreement was made to change our recognition process from monthly to quarterly. This item will be on the February agenda for discussion, at which time we will seek nominations for Q1-06. The selection should be announced at our March meeting.			
Action item: Ensure this item on February agenda		Person responsible: Margie	Deadline: 2/14/06
PDC Update		J. Rowlings	10
Discussion: Jim updated the group on the upcoming New England Buildings and Facilities Maintenance show coming up 4/19 and 4/20 at The World Trade Center, Boston. Our seminar time was reduced from 3 hours down to only 1 hour, and our discussion determined that pursuing CEUs was not worth it. We need to reassess if we continue participation in this show. Most of the concerns centered around the very limited time slot allocated to us, and the sense that the trend is likely to continue. The speaker for the one-hour session on Machine Safeguarding is scheduled to be Donald Gardner.			
Action item: Discuss concerns with people responsible for running the NEBF show and develop a proposal for the board's review during one of our fall meetings.		Person responsible: Jim Rowlings	Deadline: Fall '06
http://www.proshows.com/pro/NEBF/index.po		 CHECK WEBSITE	
Upcoming Social		M. Lobaton	5
Discussion: Margie mentioned that planning has begun for the May 6 social (not that far away), and requested that any suggestions be sent to her ASAP. This item will be on February agenda for discussion.			
Action item: Please send any suggestions directly to Margie or Adam regarding the social and be prepared to discuss at next meeting if necessary.		Person responsible: All	Deadline: 2/14/06
Fidelity Accounts		D. Crowley	5
Discussion: Dave recommended that we should be transferring the Fidelity accounts from Dave's address to Ed Dorgan's address.			
Action item: Margie and Remi will get together with Ed before next meeting to make arrangements to transfer appropriate information.		Person responsible: Margie Remi	Deadline: 2/14/06
Action item: Dave also requested Ed to prepare a brief Financial		Ed Dorgan	

update for next newsletter		
BOSGO Update	E. Stager	5
<p>Discussion: This was the fastest agenda item ever. Eric asked about the '06 BOSGO and before he knew it he was nominated, seconded and accepted the task of coordinating yet another BOSGO.</p>		
<p>Conclusions: Don't ask the question if you don't want to hear the answer. All joking aside, Eric seemed pleased about this item and we are all 100% sure it will be a great event.</p>		
<p>Action item: Anyone interested in helping to make the 2006 BOSGO a success should contact Eric to discuss.</p>	<p>Person responsible: This means "YOU" All members</p>	<p>Deadline: Don't wait</p>
<p>Action item: All members need to talk to people they know and generate interest in the golf outing</p>		
Old Business and New Business	M. Lobaton	10
<p>Take a moment to check out our website, http://www.asseboston.com/asse.htm and consider also writing a brief article for our newsletter.</p>		
<p>Margie reminded members to let her know about activities that can help the chapter earn STAR points.</p>		
<p>Items include any publications.</p>		

Adjourn	Meeting Ended @ 5:30
<p><u>Next Meeting:</u> Wednesday February 15, 2006! (Mark your calendars)</p> <p>At Desmond O'Malley's Irish Pub & Restaurant Route 9 East Framingham (across from Shoppers World)</p> <p>BOD meeting to be held before Technical meeting.</p> <p><u>Technical meeting topic:</u></p> <p>Workplace Substance Abuse Testing 101, including various Analysis Methods for Substance Abuse Testing</p>	